Daniel Schulze

From: Steven LaPorta <SLaPorta@csitech.com>
Sent: Wednesday, August 14, 2024 5:03 PM
To:
Cc: Hunterdon County Dispatch Support; Daniel Schulze
Subject: [External Email] - Hunterdon County CAD/RMS Project - Fire Company/Department Spreadsheet
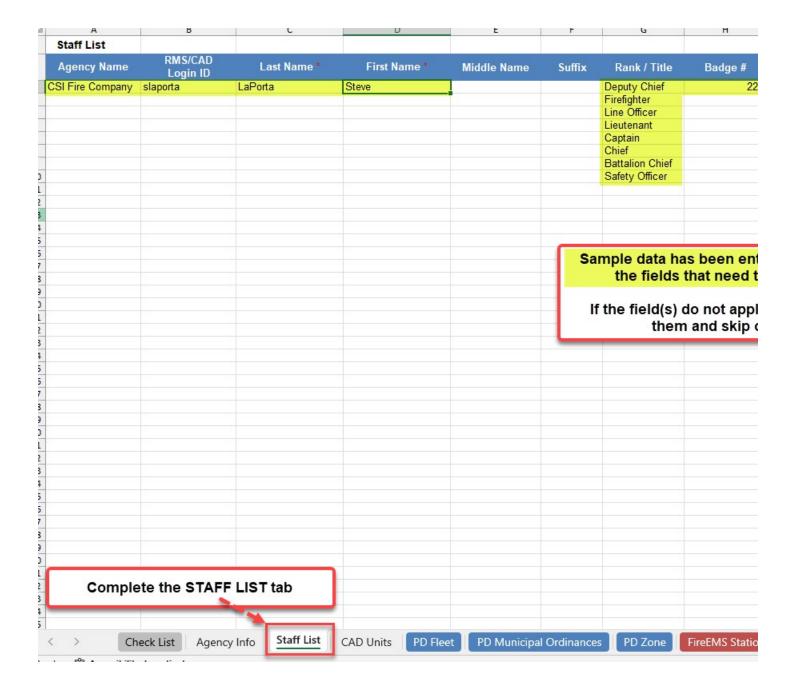**Attachments:** FD Questionnaire - Hunterdon County Project .xlsx

Good Afternoon,

My name is Steve LaPorta from CSI Technology Group (d/b/a InfoShare), and I am assisting with the buildout and deployment of your fire company/department onto the Hunterdon County CAD/MDT/RMS platform over the next few months.

Please assist with completing the attached spreadsheet by providing information on your membership. When completing the **STAFF TAB**, please complete the information the best that you can with as much information as possible. Please disregard any columns that are not applicable and skip over them, leaving them blank.

I have created a 'sample' entry on the below screenshot (highlighted in yellow). Please use this as a reference on information/data that may be entered into the column(s).

The Staff List spreadsheet showing:

	A	B	C	D	E	F	G	H
	Agency Name	RMS/CAD Login ID	Last Name *	First Name *	Middle Name	Suffix	Rank / Title	Badge #
	CSI Fire Company	slaporta	LaPorta	Steve			Deputy Chief	22
							Firefighter	
							Line Officer	
							Lieutenant	
							Captain	
							Chief	
							Battalion Chief	
							Safety Officer	

Sample data has been ent[ered in]
the fields that need t[o]

If the field(s) do not appl[y]
them and skip [on]

Complete the STAFF LIST tab

Tabs: Check List | Agency Info | **Staff List** | CAD Units | PD Fleet | PD Municipal Ordinances | PD Zone | FireEMS Statio[n]

After completing the spreadsheet, please save the spreadsheet and update the file name to reflect your department's name. (EXAMPLE: default spreadsheet is named FD Questionnaire – Hunterdon County Project.xlsx. UPDATE FILENAME TO: **Clinton** FD Questionnaire – Hunterdon County Project.xlsx)

Please see below and kindly provide (as available) the following information **IF YOU HAVE NOT ALREADY DONE SO**:
1. Name of current NFIRS software and version (if known). If paper is used, please indicate.
2. Current software used = is it cloud-cased or local server stored
3. Number of:
    1. Firefighters
    2. Firefighters/Users who will access the FireRMS
4. Data to be converted will consist of:
    1. NFIRS data only
    2. NFIRS and equipment/inventory data
    3. NFIRS and training/certification/credentialing data
    4. Other (please describe)

5. Primary Contact (include Name, Email, and phone number) who can assist with accessing and gathering the data
6. Please prepare your IT vendor/company to identify where your FireRMS data is backed up so you can provide it to us in a timely manner
    1. We will be providing you with directions and credentials to a SFTP site so you can upload your data
7. Provide us with a high-quality digital image of your department logo

Kindly include the following Hunterdon County support email on any/all emails: hunterdon@csitech.com

This group email is sent to several people at InfoShare and will help ensure that your email is received if I am unavailable. I have also CC'd this email address.

I am available to assist with any questions you may have. Please email me and let me know a good number I can reach you at.

Thanks,

Steve

Steve LaPorta
Product Manager – Fire/EMS Division

330 Mac Lane, Keasbey, NJ 08832
www.csitech.com

Sergeant (Ret.), Crime Scene Investigations Unit & High Tech Crimes Unit
Gloucester County Prosecutors Office
Firefighter, Forest Grove Fire Company – Station 43-5
Crew Member/Firefighter C-4, New Jersey Forest Fire Service (NJFFS)
Firefighter, Minotola Fire Company – Station 11-2
Certified Fire Official/Inspector

⟨S⟩ CSI Technology Group